

LHS Music Boosters Hardship Scholarship Program Guidelines

The Longmont High School Music Boosters recognizes that situations occur for students who volunteer and fundraise through Music Boosters opportunities and still have insufficient funds for school music trips. The hardship scholarship is intended to assist a student who has indicated that their family situation, working or fundraising, is not sufficient enough to fund a school music trip and additional funds are needed to fill the gap. The hardship scholarship should not be considered a primary source of funding. It must be considered a scholarship of “last resort”.

Available for the following uses

- Travel costs to attend Longmont High School music department trips

Guidelines

- The LHS Music Booster Executive Board (Pres./V.P./Sec./Gen. treas) must approve the use of Hardship Scholarship funds for the trip in question prior to the application deadline.
- Student must be participating in a Longmont High School music program
- Student has participated in LHS Music Booster Fundraising
- Student must demonstrate a good work ethic in classroom activities
- Letter **MUST** be written by student explaining the hardship and what attempts they have completed to raise a portion of the funds. The student should also include any other volunteer activities they have been or are currently involved with.
- Scholarship forms **MUST** be signed by your music director
- Only one hardship scholarship per student/year will be considered. Priority will go to students who have not received a hardship scholarship before
- Completed hardship scholarship requests are due at the time of the first deposit.
- Student must **have paid** the deposit for the trip at the time the application is submitted. The scholarship will cover no more than 80% of the travel fees, but may be reduced depending on factors outlined below in the **Partial List of Reasons for Denial or Reduced Award**. Any remaining trip costs after the hardship scholarship award are the responsibility of the student/parent/guardian
- Applicant’s Hardship Scholarship requirements will be reviewed 30 days prior to final payment for fundraising hours worked and outstanding funds paid (minus their Hardship Scholarship award)
- Funds will be paid directly to travel company as part of the last payment for the trip (based on approval).
- The Director may present exceptions to the Hardship Scholarship Committee on a case by case basis. An exception may be a life event may prevent a student from making payments for a trip after the deadline has passed.

Partial List of Reasons for Denial or Reduced Award

- Request is for clothing, instruments or personal items
- Application is not signed by the appropriate director
- The student has not written their own hardship request letter
- Previous hardship scholarship volunteering was not completed
- The director has determined that the student is not in good academic standing
- LHS Music Boosters does not have available funding
- Hardship request exceeds 80% of the cost of the trip
- Number of hardship requests in any given year might decrease each student's individual award
- Priority given to those who have not received previous hardship funds
- A parent or guardian is going on the trip.

Responsibilities

Director

- Inform LHS Music Boosters of upcoming Music Department trips prior to parent/student announcement (minimum of 3 months prior)
- Sign completed hardship scholarship forms
- Monitor student 'volunteer' participation
- Communicate directly with treasurer to ensure accurate fiscal responsibility processes

Student

- Student must be participating in a Longmont High School music program
- Student has participated in LHS Music Booster Fundraising
- Student must demonstrate a good work ethic in classroom activities
- Appropriate hardship scholarship form must be completely filled out
- Letter **MUST** be written by student as outlined above. Additional letters written by parent/guardian will be accepted
- Student must **have paid** the deposit for the trip at the time the application is submitted. Any remaining trip costs after the hardship scholarship award are the responsibility of the student/parent/guardian
- Completed hardship scholarship requests are due at the time of the first deposit
- 12 hours of volunteering is needed upon acceptance of hardship scholarship - volunteer logs are due by May 1st and signed by your director

LHS Music Booster Executive Board

- Approve or decline use Hardship Scholarship funds for upcoming LHS music department trip

LHS Music Booster Scholarship Committee

- Funds will be paid directly to travel company as part of the last payment for the trip
- Applicant's Hardship Scholarship requirements will be reviewed 30 days prior to final payment for fundraising hours worked and outstanding funds paid (minus their Hardship Scholarship award)